



Shire of Cunderdin

Corporate Business Plan Quarterly Update

April 2024 – June 2024

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Section 1 - Vision

Section 2 - The Quarterly Report Explained

The Corporate Business Plans defines the facilities, services, programs and projects the Shire will undertake to deliver the community priorities that are detailed in the adopted Community Strategic Plan. Appended to the plan is a financial forecast for the next 4 years taken from the long-term financial plan.

Quarterly Report is designed to provide information on the progress and milestones of key projects in the Shire's Corporate Business Plan 2021 – 2025.

The Strategic directions in the plan provides the basis for quarterly reporting using a simple traffic light system. This information will be shared with Council and the Community on a quarterly basis via an OCM Item and the Shire's web-site.

The Corporate Business Plan is reviewed and updated annually to reflect any changes to the long-term financial plan, service levels and to include any new programs, projects or strategic initiatives.

Traffic Light Status			
Not Commenced	In Progress	Completed	Ongoing

Represents years the priority is to be executed.

21	22	23	24
22	23	24	25
✓	✓	✓	✓

Section 3 - Strategic Directions

3.1 Strategic Direction 1 Community and Social

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.1 Community members have the opportunity to be active, engaged and connected	1.	Implement the Shire's Disability Access and Inclusion Plan	✓	✓	✓	✓		Completed Annual Review in progress to be lodged prior to 31 July 2024.
	2.	Work with the Youth Council to prioritise their strategies and assist in the implementation of them	✓	✓	✓	✓		Adoption of a Youth Development Plan at the June 2024 OCM.
	3.	Advocate for the retention of the WA Agricultural College, Cunderdin DHS and Meckering Primary School	✓	✓	✓	✓		
	5.	Engage the community in the design of O'Connor Park and Apex Park	✓	✓	✓	✓		O'Connor Park Complete Researching options for Meckering's Apex Park.
	6.	O'Connor Park and Memorial Park upgrades completed and promoted			✓	✓		
	7.	Collaborate with the CRC and local groups to deliver community events and initiatives that are diverse and inclusive to local needs	✓	✓	✓	✓		
	8.	Facilitate initiatives that focus on community connection and cohesion outcomes across both communities	✓	✓	✓	✓		

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.2 A healthy and safe community is planned for	9.	Develop a Sport and Recreation Facilities Master Plan for whole of Shire	✓	✓				
	10.	Implement the Sport and Recreation Facilities Master Plan						
	11.	Improve street lighting in the town centres						
	12.	Install CCTV in identified areas of the town centres			✓	✓		CCTV installed at the CSRC.
	13.	Together with the CRC deliver targeted support and guidance to local volunteer organisations	✓	✓	✓	✓		
	14.	Continue to lobby key stakeholders to ensure the necessary support is provided for emergency volunteer services who support our communities	✓	✓	✓	✓		Support Junior Fire Brigade Cadets Program. Desktop procedure completed at June LEMC Meeting.
	15.	Develop an Aged Friendly Community Plan	✓	✓				

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire	16.	Lobby stakeholders to ensure the necessary health and aged care services are accessible across the Shire	✓	✓	✓	✓		Regular meeting with WA Country Health Services.
	17.	Work with neighbouring local governments and key stakeholders to have a collaborative approach to the provision of medical and allied health services to the region	✓	✓	✓	✓		Strategic approaches discussed, encouraging action in development of palliative care within the Cunderdin Health Centre.
	18.	Maintain and expand the Sandalwood Village alongside facilitating support services locally to age in place						
1.4 Support emergency services planning, risk mitigation, response and recovery	19.	Joint planning with stakeholders at a local and sub regional level for disaster preparedness and emergency response	✓	✓	✓	✓		Revision of the Business Continuity Pan and Business Continuity Framework.
	20.	Scenario planning and training	✓	✓	✓	✓		Desktop procedure completed at June 2024 LEMC Meeting.

3.2 Strategic Direction 2 Economy

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
2.1 Facilitate local business retention and growth	1.	Key infrastructure supports the agricultural industry	✓	✓	✓	✓		
	2.	Support local business development initiatives where possible, via our policy position	✓	✓	✓	✓		Receival of business development applications. Letters of Support to businesses applying for funding to expand their operations
	3.	Continue to activate the Airport and Airfield including runway upgrade	✓	✓	✓	✓		Recent participation in Aerodrome Surveillance Audit.
	4.	Advocate for improved communications infrastructure by lobbying stakeholders to meet the needs of the district, both residential and commercial, now and into the future	✓	✓	✓	✓		Land settlements for industrial land almost complete.
2.2 Renew and improve the visibility of the Shire of Cunderdin brand.	5.	Together with the communities, develop a brand for the Shire and integrate it into a whole of Shire and community / business marketing and communications framework	✓	✓				
	6.	Develop a Shire of Cunderdin Marketing Action Plan to promote our lifestyle, work opportunities and family focused community		✓				Under Review
	7.	Allocate resources and work towards achieving the Marketing Action Plan		✓	✓	✓		Under Review

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
2.2 Renew and improve the visibility of the Shire of Cunderdin brand	8.	Update and improve visitor information infrastructure as well as online, face to face and print communication channels	✓	✓	✓	✓		New street signs featuring updated logo being rolled out.
2.3 Build economic capacity	9.	Renewal and maintenance of Shire owned housing	✓	✓	✓	✓		Tenders advertised for the construction of new executive dwelling and two appropriately sized staff dwellings.
	10.	Determine and respond as required to the current and future demand for industrial and residential land	✓	✓	✓	✓		Final land transactions in process for industrial land. Contractors working on development requirements for Watts Street land subdivision.
2.4 Encourage local workforce participation	11.	Support the provision of childcare in our communities	✓	✓	✓	✓		
	12.	Shire workforce to include trainees and apprentices	✓	✓	✓	✓		

3.3 Strategic Direction 3 Built Environment

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.1 Safe, efficient and well maintained road infrastructure	1.	Update, review and achievement of the 10yr Road Works Program	✓	✓	✓	✓		
	2.	Update, review and achievement of the Road Asset Management Plan including network hierarchy and service levels	✓	✓	✓	✓		
	3.	Achievement towards the Footpath Management Plan	✓	✓	✓	✓		Footpath Plan Adopted at June 2024 OCM.
	4.	Advocacy towards funding and improvements to state and federal owned roads	✓	✓	✓	✓		
	5.	With the community, develop preferred pedestrian connections across the Great Eastern Hwy and advocate for them						

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.2 Enhance connectivity between places	6.	Engage with Main Roads and the Public Transport Authority to improve access to the Cunderdin Train Station						
	7.	Forward plan with key stakeholders for the enhancement of town centres.						Grant funds approved for the Cunderdin Youth Council to bring vibrancy to the Main Street with a Mural on the Lions Kiosk.
	8.	Implement plans for the enhancement of town centres as well as the townscape aesthetics		✓	✓	✓		Meetings with Town Teams members to develop a collaborative approach to enhancing CBD.
	9.	Together with families make improvements to the cemeteries	✓	✓				Proposed purchase of land for expansion of the Cunderdin Cemetery.
	10.	Continue to implement the water capture and storage plan - Water Efficiency Management Plan	✓	✓	✓	✓		Installation of water tanks at CSRC as part of Business Continuity Plan.
3.3 Enhance public spaces and townscapes	11.	Manage and maintain the Council's parks, gardens and open spaces at appropriate service levels and standards	✓	✓	✓	✓		
	12.	Improve public ablutions across the Shire			✓			New doors on the public toilets located at the Meckering Memorial Park.
	13.	Plan for enhancements to the Meckering Earthquake Garden			✓	✓		

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
3.4 Protect and preserve heritage	14.	Promote and where required, support the Cunderdin Museum and Pump Station	✓	✓	✓	✓		Museum Committee have held strategic planning strategies.
	15.	Maintain and plan for significant improvements of the Cunderdin Town Hall	✓	✓	✓	✓		

3.4 Strategic Direction 4 Natural Environment

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
4.1 Maintain a high standard of environmental health services	1.	Deliver statutory requirements in Environmental Health	✓	✓	✓	✓		Health Officer completed food service inspections. I'mAlert Food Handling Safety
4.2 Conservation of our natural environment	2.	Work in collaboration with groups and organisations to deliver projects and programs that promote and protect the district's natural resources as well as agricultural industry	✓	✓	✓	✓		
	3.	Work with key stakeholders to manage and protect natural reserves	✓	✓	✓	✓		
	4.	Liaise with stakeholders to improve facilities at Cunderdin Hill, whilst still protecting the natural asset						
	5.	Continue to participate in the Bushfire Risk Management Planning program	✓	✓	✓	✓		
4.3 Demonstrate sustainable practices of waste management	6.	Continue to improve waste management and recycling	✓	✓	✓	✓		

3.5 Strategic Direction 5 Civic Leadership

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
5.1 Shire communication is consistent, engaging and responsive	1.	Shire communication is aligned to policy and best practice engagement standards	✓	✓	✓	✓		
	2.	Review and implementation of Council's Customer Service Charter	✓	✓	✓	✓		
	3.	Employ professional customer service workforce who have the required knowledge and training to ensure a good standard of Customer Service	✓	✓	✓	✓		
	4.	Quarterly reports to Council, staff and the community on achievement of SCP and CBP outcomes (internal and external)	✓	✓	✓	✓		

Community Priority	#	Actions	21 22	22 23	23 24	24 25	Status	Review Comment
5.2 Forward planning and implementation of plans	5.	Work with external organisations to collaboratively plan, fund and achieve our plans	✓	✓	✓	✓		
	6.	Annual reviews of Council's LTFP to ensure the long term financial stability of the Shire	✓	✓	✓	✓		
	7.	Continue representation on relevant Boards, Committees and Working groups to influence positive local and regional outcomes	✓	✓	✓	✓		Zone Meetings attended. Attendance at Wheatbelt Secondary Freight Technical Committee Meeting.
5.3 Implement systems and processes that meet legislative and audit obligations	8.	Continual improvement in governance and operational policies, processes and implementation	✓	✓	✓	✓		
	9.	Councillor training is provided and completed	✓	✓	✓	✓		
	10.	Professional development for staff is encouraged and completed	✓	✓	✓	✓		