



Shire of Cunderdin

Notice of an Ordinary Council Meeting

Dear Council Member,

The next Ordinary Meeting of the Cunderdin Shire Council will be held on **Wednesday 22nd May 2024** in the Cunderdin Shire Council Chambers, WA, 6407 **commencing at 5.00pm.**

Stuart Hobley
Chief Executive Officer

16th May 2024

CONTENTS

1.	Declaration of Opening	3
2.	Record of Attendance, Apologies and Approved Leave of Absence	3
3.	Public Question Time	4
4.	Petitions, Deputations & Presentations	4
5.	Applications for Leave of Absence	4
6.	Confirmation of the Minutes of Previous Meetings	4
6.1.	Ordinary Meeting of Council held on 24 th April 2024	4
7.	Declaration of Members and Officers Interests	4
8.	Announcements by President without Discussion	4
9.	Finance & Administration	5
9.1.	Financial Reports for April 2024.....	5
9.2.	Accounts Paid – 30th April 2024	6
9.3.	Council Investments – As of 30th April 2024	9
9.4.	Shire of Cunderdin BFAC Minutes	12
9.5.	Shire of Cunderdin Meeting Dates for 2024/2025	14
9.6.	Enquiry into Local Government Sustainability	16
9.7.	Request Assistance in Achieving Identified WACHS Priorities	18
9.8.	Move Behind Closed Doors	21
9.9.	Reserve Price – Lot 289 Collins Street, Meckering	21
9.10.	Payment Agreement Proposal – 3 Third Street, Cunderdin	21
9.11.	Payment Agreement Proposal – 5 Kelly Street, Meckering	21
9.12.	Move From Behind Closed Doors.....	21
9.13.	Chief Executive Officers Report	22
10.	Environmental Health and Building	25
11.	Planning & Development.....	25
12.	Works & Services	25
13.	Urgent Items.....	25
14.	Scheduling of Meeting.....	25
14.1.	June 2024 Ordinary Meeting	25
15.	Closure of meeting	25
16.	Certification	25

AGENDA

1. Declaration of Opening

The Shire President declared the meeting open at ____pm.

The Shire of Cunderdin disclaimer will be read aloud by Cr AE (Alison) Harris.

The *Local Government Act 1995* Part 5 Division 2 Section 5.25 and Local Government (Administration) Regulations 1996 Regulation 13.

“No responsibility whatsoever is implied or accepted by the Shire of Cunderdin for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten working days of this meeting”.

2. Record of Attendance, Apologies and Approved Leave of Absence

2.1 Record of attendances

Councillors

Cr AE (Alison) Harris	Shire President
Cr A (Tony) Smith	Deputy Shire President
Cr TE (Todd) Harris	
Cr N (Natalie) Snooke	
Cr B (Bernie) Daly	
Cr HN (Holly) Godfrey	
Cr NW (Norm) Jenzen	

In Attendance

Stuart Hobley	Chief Executive Officer
Hayley Byrnes	Deputy Chief Executive Officer
Samantha Pimlott	Governance & Administration Officer

Guests of Council

Members of the Public

2.2 Apologies

2.3 Leave of Absence Previously Granted

9. Finance & Administration

9.1. Financial Reports for April 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Date:	13 th May 2024
Author:	Hayley Byrnes
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachment/s:	Attachment 9.1.1 – April 2024 Monthly Financial Report Attachment 9.1.2 - Rates Details April 2024

Proposal/Summary

The financial reports as of 30th April 2024 are presented for consideration.

Background

The financial reports have been circulated to all Councillors.

Comment

Nil.

Consultation

Nil.

Statutory Environment

The *Local Government Act 1995* Part 6 Division 3 requires that a monthly financial report be presented to Council.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Recommendation 9.1

That Council receives the monthly financial reports for the periods ending 30th April 2024.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.2. Accounts Paid – 30th April 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	13 th May 2024
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.2.1 – April 2024 Creditors Listing

Proposal/Summary

Council is requested to confirm the payment of Accounts totalling:

Total for Municipal -	\$586,683.52
Total for Trust -	\$0.00
TOTAL -	\$586,683.52

For April 2024 as listed in the Warrant of Payments for the period 1st to 30th April 2024.

Background

Nil.

Comment

Nil.

Consultation

Nil.

Statutory Environment

In accordance with Financial Management Regulations 12 & 13, a List of all accounts paid or payable shall be presented to Council (Refer Warrant of Payments attached).

Financial Management Regulations 12 & 13.

Policy Implications

Nil.

Financial Implications

All financial implications are contained within the reports.

Strategic Implications

Nil.

Recommendation 9.2

1. That Council's payments of accounts amounting to \$586,683.52 being from Municipal Account for April 2024, as follows:

Municipal Account	\$	Total
Electronic Funds Transfer: EFT 8093- 8173	\$552,438.62	
Direct Debit (Inc Bank Charges):	\$20,759.28	
Cheques: 11906- 11907	\$13,485.62	
Trust Account		
	\$0.00	
TOTAL		\$586,683.52

2. That Council's receive reports for payments of Corporate credit cards amounting to \$1,637.21 being from Municipal Account for period 16th February to 17th March 2024, as follows:

40030 - Westpac Banking Corporation Visa –Robert Bell

Date	Job	Job Description	Comments	Line Total
17-Mar	11451000.521	Expenses relating to Administration GEN	Card Fees	18.75
			TOTAL	18.75

40030 - Westpac Banking Corporation Visa – Stuart Hobbly

Date	Job	Job Description	Comments	Line Total
24-Feb	11161030.521	Community Events Expenditure GEN	Coles Catering - Youth Council Camp	493.95
4-Mar	P3014	2021 Ford Everest Trend (OCMT) - CEO Car	Diesel - CEO Car	101.71
8-Mar	P3014	2021 Ford Everest Trend (OCMT) - CEO Car	Diesel - CEO Car	100.00
11-Mar	P3014	2021 Ford Everest Trend (OCMT) - CEO Car	Diesel - CEO Car	103.02
12-Mar	P3014	2021 Ford Everest Trend (OCMT) - CEO Car	Diesel - CEO Car	21.78
14-Mar	11451100.521	Conference Expenses - Admin GEN	CEO Sundowner Event Bruce Rock - Accommodation	24.50
14-Mar	11451100.521	Conference Expenses - Admin GEN	CEO Sundowner Event Bruce Rock - Expenses	66.00
			TOTAL	910.96

9.3. Council Investments – As of 30th April 2024

Location:	Cunderdin
Applicant:	Deputy Chief Executive Officer
Author:	Hayley Byrnes
Report Date:	13 th May 2024
Item Approved By:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.3.1 - Bank Statements April 2024

Proposal/Summary

To inform Council of its investments at 30th April 2024.

Background

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds June be invested in one or more of the following:

- Fixed Deposits.
- Commercial Bills.
- Government bonds; and
- Other Short-term Authorised Investments.

Council funds are to be invested with the following financial institutions:

- Major Banks & Bonds Issued by Government and/ or Government Authorities.

Comment

In addition to the Shire's Municipal Operating Accounts, the below investment accounts are held as at 30th April 2024

COUNCIL ACCOUNTS					
Institution	Amount	Investment type/ Account details	Municipal Funds	Reserve Funds	Trust Funds
Westpac Bank	\$868,580.77	Municipal- 0000030	\$868,580.77		
Bendigo Bank	\$1,129,944.95	Municipal- 155971377	\$1,129,944.95		
Bendigo Bank	\$1,000,000.00	Term Deposit -4.76% Exp 20 Jun 2024	\$1,000,000.00		
Bendigo Bank	\$500,000.00	Term Deposit -4.76% Exp 20 Jun 2024	\$500,000.00		
Westpac Bank	\$146.78	Business Cash Reserve 22-3647 0.50%		\$146.78	\$5,104.99
Bendigo Bank	\$5,104.99	Bendigo Trust Account 164 488 686			\$0.00
Westpac Bank	\$0.00	Trust Working Account 12-2981			
Bendigo Bank	\$1,421,752.23	Term Deposit -5.01% Exp 20 Jun 2024		\$1,421,752.23	
TOTAL INVESTMENTS	\$4,925,592.72		\$3,498,525.72	\$1,421,899.01	\$5,104.99

In addition to the Council Accounts, the Shire administers the Cunderdin Community Centre Trust Accounts being Bendigo Term Deposits, and operating Acc#000073- \$0.00

CUNDERDIN COMMUNITY TRUST DETAILS
INTEREST ACCOUNT
30 April 2024

Opening Balance as per Bank Statement & Term Deposits

	Term Deposit#	
	4589480	
	Maturing 5 June 2024	
	(4.89%)	225,369.49
	TOTAL	225,369.49
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	TOTAL	225,369.49
INCOMING		
	<i>Interest earnt on TD @ maturity</i>	0.00
		0.00
OUTGOING		0.00
Balance as at end of month	TOTAL	225,369.49

CUNDERDIN COMMUNITY TRUST DETAILS
CAPITAL ACCOUNT
30 April 2024

Opening Balance as per Bank Statement & Term Deposits

	Term Deposit#	
	4589492	
	Maturing 5 June2023	
	(4.89%)	369,862.05
	TOTAL	369,862.05
Credits		0.00
Debits		0.00
Closing Balance as Per Bank Statements & Term Deposits	TOTAL	369,862.05
INCOMING		
		0.00
		0.00
OUTGOING		0.00
Balance as at end of month	TOTAL	369,862.05

Consultation

Nil.

Statutory Implications

Financial Management Regulation 19.

Policy Implications

Nil.

Financial Implications

There are no financial implications in considering this item.

Strategic Implications

This item related to the Integrated Planning and Reporting Framework, which feeds into the Long-Term Financial Plan when determining annual Council Budgets.

Recommendation 9.3

That the report on Council investments as at 30th April 2024 be received and noted.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.4. Shire of Cunderdin BFAC Minutes

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	18 th May 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.4.1 – BFAC Minutes 22 nd April 2024

Proposal/Summary

For Council to receive the minutes of the Bush Fire Advisory Committee (BFAC) held on Monday 22nd April 2024.

Background

BFAC is a committee of Council formed under Regulation of the Bush Fires Act 1954, The Bush Fire Advisory Committee meets twice a year, once pre-season, and another post season.

A copy of the Bush Fire Advisory Committee Minutes of the meeting held on the 22nd April 2024 have been circulated to all Councillors.

Comment

Discussion points to note from the Minutes include:

Ygnattering BFB Station has received approval and the building process will commence as soon as possible so that it will be able to facilitate the storage of the new Ygnattering fire appliance.

Restricted burning periods recommended for inclusion in the 2024/2025 Fire Break Notice

1st October 2024 – 1st November 2024

Prohibited Burning Period:

2nd November 2024 – 14th February 2025

Restricted Burning Period:

15th February 2025 – 31st March 2025

Open Burning Period:

1st April 2025 – 19th September 2025

Next meeting scheduled for Monday 9th September 2024, 5pm in the Shire of Cunderdin Council Chambers.

Consultation

Stuart Hobley, Chief Executive Officer

Ben Davies, Community Emergency Services Manager

Statutory Implications

Bush Fires Act 1954 s67

- (1) A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.*

(4) A committee appointed under this section —

- a. may from time to time meet and adjourn as the committee thinks fit.
- b. shall not transact business at a meeting unless the quorum fixed by the local government is present.
- c. is answerable to the local government and shall, as and when required by the local government, report fully on its activities.

Policy Implications

Council Policy Manual
Section 5 – Fire Control
5.1 Bush Fire Brigades – Establishment

Financial Implications

2023/2024 Statutory Budget – Law Order and Public Safety

Strategic Implications

- 1. COMMUNITY AND SOCIAL
- 1.2 A healthy and safe community is planned for
Volunteers and community groups feel supported and empowered
- 1.4 Support emergency services planning, risk mitigation, response, and recovery

Recommendation 9.4

That Council,

- 1. Receive the minutes of the Shire of Cunderdin Bush Fire Advisory Committee held on 22nd April 2024.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.5. Shire of Cunderdin Meeting Dates for 2024/2025

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	13 th May 2024
Author:	Hayley Byrnes
Item Approved by:	Stuart Hobley, Chief Executive Officer
Disclosure of Interest:	Nil
File Reference:	Nil
Attachment/s:	Attachment 9.5.1 - Meeting dates Calendar 2024-25

Proposal/Summary

For Council to consider the Council and Committee Meetings dates and times for the 2024/2025 financial year.

Background

Each year Council is required to set the dates for their Ordinary and Committee Meetings for the next financial year.

Currently Ordinary Meetings of Council for the 2023-2024 period have been held on the fourth (4th) Wednesday of each month commencing at 5:00pm. There was no meeting scheduled in January 2024. If or when the fourth Wednesday falls on a public holiday Council move the regular meeting date to the third Wednesday of the month.

Council Forum is scheduled to be held on Wednesdays two (2) weeks prior to the Ordinary Council Meeting.

Comments

The proposed dates for the period between July 2024 and June 2025 are:

Month	Meeting Date
July 2024	Wednesday 24 th July
August 2024	Wednesday 28 th August
September 2024	Wednesday 25 th September
October 2024	Wednesday 23 rd October
November 2024	Wednesday 27 th November
December 2024	Wednesday 18 th December
January 2025	No Meeting Scheduled
February 2025	Wednesday 26 th February
March 2025	Wednesday 26 th March
April 2025	Wednesday 16 th April
May 2025	Wednesday 28 th May
June 2025	Wednesday 25 th June

Adjustments to the regularly scheduled 4th Wednesday of the month include:

1. Moving from 25th December 2024 to Wednesday 18th December 2024. This is due the Christmas Day public holiday.
2. Move the schedule OCM on Wednesday 23rd April to Wednesday 16th April 2025. There is potential for staff shortage during the regularly scheduled meeting week due to Easter Monday 21st April and ANZAC Day Friday 25th April. It is also school holidays, and many people may request to take annual leave in this period. The Council Forum would usually be held two (2) weeks prior to the OCM. For the month of April there will be no Council Forum.

In accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, Council must give local public notice of the times, dates, and place for Ordinary and Committee meetings.

9.6. Enquiry into Local Government Sustainability

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	13 th May 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.6.1 - LG Sustainability Inquiry -Shire of Cunderdin Attachment 9.6.2 – Inquiry into Local Government Sustainability, WALGA Submission

Proposal/Summary

For Council to review and endorse the proposed submission to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport in response to their Inquiry into Local Government Sustainability.

Background

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport, on 21st March 2024, launched an inquiry into the examination local government sustainability.

The committee has invited individuals and organisations to make submissions in writing before 31st May outlining their opinions and proposals relating to the Terms of Reference.

The Terms of Reference, which are used to set out the scope of the inquiry, are as follows:

- The financial sustainability and funding of local government
- The changing infrastructure and service delivery obligations of local government
- Any structural impediments to security for local government workers and infrastructure and service delivery
- Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices
- The role of the Australian Government in addressing issues raised in relation to the above
- Other relevant issues.

When the committee receive the submission, they will decide whether to accept or decline the submission. An accepted submission is then authorised for publication becoming a formal record of the inquiry. Once a submission has been accepted you cannot withdraw or alter the submission without permission from the committee. The committee will then construct a report using all evidence submitted to draw reasonable conclusions and recommendations that will then be presented to Parliament.

Comments

WALGA has on behalf of Local Governments, completed a submission to be considered during the Inquiry into Local Government Sustainability. WALGA State Council has endorsed this submission and is encouraging all Local Governments to also consider providing an independent submission.

As seen in Attachment 9.6.1 key issues for our community have been raised in our submission to the committee. These key issues are directly associated to each item raised in the enquiries Terms of Reference.

Consultation

Nil.

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging, and responsive

5.2 Forward planning and implementation of plans

Financial sustainability in achieving community aspirations

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

Recommendation 9.6

That the Council:

1. Endorse the drafted inquiry response to the Local Government Sustainability Inquiry as seen in Attachment 9.6.1 - LG Sustainability Inquiry -Shire of Cunderdin.
2. That the inquiry response be lodged with House of Representatives Standing Committee on Regional Development to be considered as part of the National Inquiry into Local Government Sustainability

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.7. Request Assistance in Achieving Identified WACHS Priorities

Location:	Shire of Cunderdin
Applicant:	Governance and Administration Officer
Date:	13 th May 2024
Author:	Samantha Pimlott
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.7.1 - MOU with Cunderdin Shire and WACHS - Addendum

Proposal/Summary

For Council to consider approaching local members of parliament to assist the Shire in ensuring identified service priorities are being met by WACHS.

Background

In June 2013, the WA Country Health Service (WACHS) Wheatbelt and Shire of Cunderdin entered into a Memorandum of Understanding in respect to the future services model and key commitments of WACHS to implement the Primary Health Care Demonstration Site Model. This model was expected to transform health service design and delivery through four strategic outcomes:

- Sustainable, safe, high-quality emergency and acute services,
- Primary health care services that integrate with and reduce reliance on emergency and hospital care,
- Health related infrastructure that supports contemporary clinical and support services, and
- Increase telehealth enabled services closer to home.

Cunderdin and Pingelly, were identified as pilot projects to demonstrate the health service model in the wheatbelt, redeveloping small acute care hospitals into comprehensive primary health care centres (PHC). These centres were to provide access to 24/7 emergency care and offer facilities for a range of health professionals, designed to develop a multidisciplinary approach to health care which offers collegiate support, training opportunities and improved staff satisfaction.

The new Cunderdin PHC opened in 2019 and the existing Cunderdin District Hospital and associated Aged Care facilities were closed with the opening of the new centre.

The Cunderdin Shire Council, in July 2021, requested that SDF Global Pty Ltd be contracted to undertake a review of the Primary Health Care Demonstration Sites (PHCDS) provided by the Western Australian Country Health Services (WACHS) at Cunderdin and Pingelly. The purpose of the Review was to evaluate if the services intended to be delivered by the new PHCDS, had been delivered and help WACHS to understand the areas that require improvement.

A Review Governance Committee was formed to oversee the project. A comprehensive desk review was conducted, including interviews with key stakeholder. A survey was circulated to community and key stakeholder. Four days of onsite consultation was conducted within each Shire. Drop-in sessions and focus groups discussions were held. Data analysis and triangulation assisted in understanding and validating the data in line with the Review questions.

The completed review was tabled at the Shire's February 2024 meeting for Council to consider the reviews outcomes and allow an opportunity for comment. The meeting resolved to:

1. Receive the Cunderdin and Pingelly Primary Health Centre Review conducted by the WA Country Health Service (WACHS)
2. That the President and Chief Executive Officer be authorised to respond to the Cunderdin and Pingelly Primary Health Centre Review requesting that the following items be prioritised.
 - i. A new room to be constructed for palliative care / 24hr stay patients.
 - ii. Consultation to continue.
 - iii. Promote primary health initiatives.
 - iv. Future direction of WACHS e.g., workforce strategy to reduce management turnover.

Comments

Council entered into the agreement with WACHS understanding that it would no longer have aged care beds in Cunderdin, but believed it would still retain palliative care and respite care. These services would be delivered from purpose built palliative and respite care houses adjacent to the new PHC that were constructed by Council.

Unfortunately, neither the palliative care or respite care houses have been used. Council has been in discussions with WACHS about the delivery of these services in Cunderdin for several years and holds regular meetings with WACHS staff regarding the PHC operations.

WACHS have now provided a palliate care option under the roof of the new PHC but this is not a built for purpose room and is a meeting room that has been refurbished.

Recently Council have emphasised the idea of a new room being built on to the PHC for the purpose of palliative care and extended care. Council believes a new room can be added to the existing building and this would provide the best service to the community.

At a recent Meeting with WACHS staff it was advised that a new palliative care room was being considered by WACHS however it was not a priority within the overall WACHS budget.

Council took a leap of faith when commencing this process in 2012 with WACHS and now it feels that the community has been let down by the end result. It is felt that the only option for Council is to now make this a political issue and to raise this matter with our local Members of Parliament.

By opening communication with Local Members of Parliament on the issues the Shire is facing regarding the prioritisation of this project it is hoped there will be an increased awareness, and advocacy for positive resolution.

Consultation

Nil.

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

1. COMMUNITY AND SOCIAL

1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire.

5. CIVIC LEADERSHIP

5.1 Shire communication is consistent, engaging, and responsive

5.2 Forward planning and implementation of plans

Financial sustainability in achieving community aspirations

5.3 Implement systems and processes that meet legislative and audit obligations

Capability of our organization is continually improved

Recommendation 9.7

That Council:

1. Request that the Chief Executive Officer write to the Local Members of Parliament requesting their support to advocate for the Shire and WACHS to have systems in place ensuring identified priorities are achieved.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____



9.8. Move Behind Closed Doors

Recommendation 9.8

That Council move behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.9. Reserve Price – Lot 289 Collins Street, Meckering

9.10. Payment Agreement Proposal – 3 Third Street, Cunderdin

9.11. Payment Agreement Proposal – 5 Kelly Street, Meckering

9.12. Move From Behind Closed Doors

Recommendation 9.12

That Council move from behind closed doors in accordance with s.5.23 of the Local Government Act.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

9.13. Chief Executive Officers Report

Location:	Shire of Cunderdin
Applicant:	Chief Executive Officer
Date:	19 th April 2024
Author:	Stuart Hobley
Item Approved by:	Stuart Hobley, Chief Executive Officer
File Reference:	Nil
Attachments:	Attachment 9.13.1 - Dog off lead areas Attachment 9.13.2 - Shire of Cunderdin - WSNF Governance Plan Attachment 9.13.3 - Review of WSNF Governance Plan - 20240503

Proposal/Summary

To provide an update on the matters the Chief Executive Officer has been addressing over the past month.

Background

Cunderdin Industrial Lot Development

Development WA advised of the following with respect to the industrial subdivision.

- i) They are still waiting for titles on the assembled parent lot, which Development WA's acquisition is also pending on.
- ii) All obligations have been met by the Shire and CBH and that its back in "In Order For Dealing" with Landgate, we are expecting this to be a quick process.
- iii) The WAPC subdivision for the industrial land has been lodged but it won't be commenced until titles are issued, which means they cannot engage with the utility providers – particularly Western Power for final power design approvals.
- iv) In terms of Pre-Sales, they were due to go to procurement for an agent, however, it is the preference of the business not to sell the remaining land at Cunderdin until we have the WAPC approvals.
- v) If the titles are issued by the end of May 2024 the program will be:

WAPC subdivision review	Up to 3 months – finish August
Procurement	Up to 6 weeks – finish October
Construction /sales	9 weeks – October – mid December

Watts Street Subdivision and Cubbine Street Subdivision

The engineering consultants have advised that they have finally received cost estimates from Western Power for the Watts St subdivision but are still waiting for information on the Cubbine St (Old Hospital Site) subdivision.

The consultants are seeking clarification on several issues, if these are finalised, cost estimates for Watts St may be available for the May Council meeting. It is anticipated that the Cubbine St estimates will be available for June and provisions will be able to be made in the 2024/25 Budget to proceed with some of the subdivision works.

Housing Tenders

Tenders have been called for the construction of one four-bedroom, two-bathroom executive dwelling on Yilgarn Street and two three-bedroom two-bathroom dwellings on Mithcell street.

Tenders close on the 31st May 2024 and will be presented to Council for consideration at the June 2024 Council Meeting.

Dog Exercise Area

Council has recently issued public notices and advertising informing dog owners of their responsibilities when walking their dogs within the Shire of Cunderdin. This was driven by numerous complaints about an increased number of dogs using the Cunderdin Town Oval and not being picked up after.

An issue raised as an outcome of the notices is that the Cunderdin Town Oval is not an off-lead dog area, and investigations reveal that there are no off-lead dog areas within Cunderdin or Meckering.

Subsequently, written, and verbal requests have been received for the establishment of an off-lead dog exercise area within Cunderdin. Does Council wish the administration to pursue the establishment of off lead dog exercise areas in the Shire?

Acquisition of Land Adjoining Cemetery

The Department of Education have advised that following an extensive consultation period with stakeholders and an assessment of the potential impacts on the operations of the WA College of Agriculture in Cunderdin the Department supports the proposal to excise of a portion of freehold land from the College.

The Department will now proceed to obtain a valuation on the portion of land to be excised and will advise regarding the settlement and transfer of land. They have reported that obtaining a valuation will take up to four weeks.

Draft Budget 2024/25

Staff have commenced the preparation of the 2024/25 Budget. If Councillors have any projects or ideas that they wish to be included in the upcoming budget, can they please let staff know as soon as possible.

One item being considered is the purchase of a new Community Bus. Investigations have revealed that this may cost up to \$220,000. Council is preparing a Lotterywest grant for 50% of the cost. Does Council wish to fund the remaining amount?

Wheatbelt Secondary Freight Network (WSFN) Governance Plan

The WSFN Steering Committee has recommended several amendments to the WSFN Governance Plan. The recommendations must be approved by both the Wheatbelt North and South Regional Road Groups.

A summary of the changes to the Governance Plan is as follows:

- i) Changes to roles and responsibilities of the Program Director and Program Manager.
- ii) Including Proxy Members
- iii) Allowing each Steering Committee member, including the Chairperson, to delegate authority to a nominated person, to attend and otherwise represent the member at Steering Committee meetings. These nominations must be presented to the SC.
- iv) Permitting contractors to be on the Technical Committee.
- v) The process for an 'over expenditure' application.

These changes are all supported by the administration.

Comment

Nil.

Consultation

Nil.

Statutory Implications

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Recommendation 9.13

That the Chief Executives Officers Report be received.

Moved: Cr _____

Seconded: Cr _____

Vote – Simple majority

Carried/Lost: _____

10. Environmental Health and Building

Nil.

11. Planning & Development

Nil.

12. Works & Services

Nil.

13. Urgent Items

Nil.

14. Scheduling of Meeting

14.1. June 2024 Ordinary Meeting

The next ordinary meeting of council is scheduled to take place on Wednesday, 26th June 2024 commencing at 5:00pm at the Cunderdin Shire Council Chambers, Cunderdin, WA 6407.

15. Closure of meeting

There being no further business the Shire President will declare the meeting closed at __: __pm.

16. Certification

DECLARATION

I, Alison Harris, certify that the minutes of the Ordinary Council Meeting held on 22nd May 2024, as shown, were confirmed at the ordinary meeting of Council held on 26th June 2024.

Signed: _____

Date: _____